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**Job Advert: IPS Service Manager (Maternity Cover) – Newham IPS Service**

**Job Title:** IPS Service Manager (Maternity Cover) - Newham IPS Service

**Accountable to:** CEO, Mind in Tower Hamlets and Newham

**Responsible to:** Operations Director, Employment Services

**Responsible for:** 6 IPS Employment Specialists, 1 Health Inequalities Employment Specialist, 1 IPS Triage and Administration Assistant,

**Working hours:** Full-time 35 hours per week.

**Contract Term:** Maternity cover until 31st March 2022 (pending further funding)

**Salary:**  £34,090 per annum, inclusive of Inner London Weighting

**Based in:** East London NHS Foundation Trust (ELFT), Passmore Edwards Building, Shrewsbury Rd, Newham, E17 8QR, and at other ELFT locations in Newham.

**Key Liaison:** ELFT NHS Trust’s Community Integrated Mental Health Services in Newham, including PCN clinical leads, GPs and Primary Care Network Managers, local employers, Jobcentre Plus, colleagues in Mind in Tower Hamlets and Newham, and Community and Voluntary Organisations.

**Closing Date:**  12noon, Monday 1st November 2021

Mind in Tower Hamlets and Newham is a charity providing a wide range of services for residents including counselling, mental health support services, advocacy, and community engagement activities. We work with communities from diverse backgrounds and continually invest in building an inclusive organisational culture with diverse leaders through active Listening, Learning and Leading. Over the last 18 months we have explored racism and the impact that this has had on the lives of our clients and staff. This has resulted in the development of our strategic objective towards becoming an anti-racist organisation (ARO).

The Individual Placement and Support (IPS) Service Manager will manage the Newham IPS service, including a team of 6 staff to ensure the service meets its contractual obligations in line with fidelity standards. The role will work closely with clinical leads and health professionals as part of the integrated approach within East London NHS Foundation Trust’s Newham Directorate.

A recent addition to this service involves overseeing the work around tackling Health Inequalities within IPS and develop ways to improve access and outcomes for people from seldom heard and underrepresented communities.

The ideal candidate will have experience, skills, and knowledge of Service Management and around these areas:

* The IPS approach and fidelity, including principles and practices around supported employment
* Integrated Approach
* Strong Leadership and project management skills with the ability to lead, motivate and influence others towards achieving delivery of shared goals
* Understanding of health inequalities and impact in a health setting and approaches to reduce impact
* Report writing, data analysis and presenting of complex information to a range of audiences
* Strong negotiation skills
* Ability to manage and maintain effective relationships and good communication with senior clinicians and management

There are opportunities for training and benefits including: a company pension, 30 days’ annual leave pro-rated until the end of contract, a comprehensive E-Learning Programme, access to the Employment Assistance Programme (EAP) and Death-In-Service benefits.

This post is subject to an enhanced Disclosure and Barring Service Check.

**Closing date:** 12noon, Monday 1st November 2021

**Applications welcome from all sections of the community**