

**Advert: Groups and Workshops Facilitator - Newham Bereavement Service**

# Job Title: Groups and Workshops Facilitator - NBS

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**Grade:** NJC scale point 14-20 (currently £26,719- £29,630) per annum inclusive of Inner London Weighting). Based on NJC 14, for 21 hours per week, this is currently £16,031 per annum (Inc ILW)

**Hours:** 21 hrs per week

**Accountable to:** CEO

**Supervised by:** Newham Bereavement Service Coordinator

**Location:** London Borough of Newham

**Contract Term:** Initially one year contract, until 30th Sept 2022 (extension pending further funding agreement)

**Closing Date:** 12noon, Monday 15th November 2021

We are a local, registered charity affiliated to national Mind. The organization supports those with mental health issues in Tower Hamlets, Newham and Redbridge towards recovery and leading a better life. We work with communities from diverse backgrounds and continually invest in building an inclusive organisational culture with diverse leaders through active Listening, Learning and Leading. Over the last 18 months we have explored racism and the impact that this has had on the lives of our clients and staff. This has resulted in the development of our strategic objective towards becoming an anti-racist organization (ARO).

The Groups and Workshops Facilitator plays an important role in the operation of the Newham Bereavement Service’s hub model. The role will work collaboratively with the NBS coordinator and team to deliver the NBS service for residents of the London Borough of Newham experiencing bereavement. The ideal candidate will have a counselling background with experience of group facilitation, supporting volunteers and community engagement.

You must have:

* A Psychotherapy or Counselling qualification to advanced Diploma Level 4 or Degree level
* Substantial and demonstrable experience of facilitating group sessions
* Experience of using patient/client database systems
* Experience of engaging and communicating effectively with a diverse range of people, including clients, staff, community leaders and other professionals.
* Experience of working with and supporting volunteers in community settings
* Experience of keeping accurate records and writing clear and concise case notes, reports, and other forms of communication both internal and external
* Detailed understanding and knowledge of mental health, bereavement, and relevant legislation
* Ability to broaden the scope of bereavement interventions to reach all sections of a multi-ethnic community in a creative manner
* Demonstration of respect for diversity, inclusivity, and good working relationships
* Upholding ethics and organisational values

**Benefits include**: training, Employee Assistance Programme, Company Pension, 30 days annual leave, Death in Service Benefits

Post is subject to an enhanced Disclosure Barring Service check.

Applications welcome from all sections of the community.

Please note that we do not accept CV‘s. To apply please complete the application form in this recruitment pack and email it to recruitment@mithn.org.uk