**Job Advert – Service Coordinator – Community Suicide Prevention Hub**

**Job Title:** Service Coordinator (Maternity Cover)

**Grade:** NJC SCP 21 £30,150 incl of Inner London Weighting

**Hours:** 35 (some out of hours and evening work may be required depending on demands for the service)

**Accountable to:** Operations Director – Mental Health Support Services

**Supervised by:** Service Manager – Mental Health Services

**Location:** Remote working with main office base will be with one of three Mind Associations – Hackney, Havering, or Tower Hamlets

**Contract Term:** Maternity cover until January 2023

**Who we are?**

With 1 in 4 people experiencing mental health problems at some point in their lifetime, we have a vision of a society where people with mental health and emotional needs are accepted and included without fear of stigma and discrimination.  As local East London Mind Associations, we work towards a society where our clients’ needs, and ambitions are supported and where people with mental health and emotional needs are free from stigma and discrimination.  We believe that everyone has the right to access comprehensive services which enables them to reach their full potential and to work towards their recovery. We value diversity as a strength and our staff teams are from a variety of backgrounds which helps us to deliver services which are culturally aware and responsive to the needs of the diverse communities we serve.

We are looking to recruit an experienced, creative, and passionate person to coordinate our Community Suicide Prevention Hub, a newly funded Suicide Prevention Hub across North East London and in partnership with the North East London Foundation Trust. The Community Hub is delivered in partnership with three Local Mind Associations, Mind in Hackney, City and Waltham Forest, Mind in Havering and Barking and Dagenham and Mind in Tower Hamlets, Newham, and Redbridge.

Our Community Hub will support people who have not accessed mental health services previously and who are experiencing thoughts of suicide. We will provide a “soft place to fall” and access to the right service at the right time, through connecting and supporting people to local community resources and/or statutory services.

**The Service Coordinator will be responsible for:**

* Coordinating interventions for people who are experiencing thoughts of suicide and ensuring that people are linked in to support and services that with contribute to the minimisation of harm through attempted and completed suicides.
* Developing the service across the North East London Boroughs, developing relationships and pathways of support across the community, voluntary and statutory sector.
* Managing and developing the Community Hub to be accessible and responsive to calls from local people and support the person in that moment, exploring local services to enable them to access on-going support, and link them to providers such as counselling, bereavement services, mental health support, postvention therapy groups.
* Develop the models and pathways of interventions with the collaboration and integration of the service with other STP wide Crisis intervention and support services.
* Manage safely and proactively safeguarding concerns within the team and be responsible and responsive to raising Safeguarding Alerts
* Maintaining up to date and dynamic information about local services across North East London and linking in with the NAVI8 app.

**The ideal candidate will have:**

* Experience of managing and developing mental health services and a strong background in risk management and safeguarding.
* Management complex stakeholder relationships.
* Supervise and lead a diverse and remote staff team.
* Excellent monitoring and report writing skills.
* Educated to Degree level in Mental Health or another related qualification.
* Excellent leaderships skills

The benefits of working for the organisation include 30 days annual leave, rising to 35 days after 5 years of service, training opportunities, good Company Pension Scheme, Death in Service Benefit and an Employee Assisted Programme

The post is subject to:

* An enhanced Disclosure and Barring Service check

We welcome applications from all sections of the community.

**Application Deadline:** **21.00pm, Sunday 20th February 2022**

**Interview date:** **28th February 2022**