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 Mind in Tower Hamlets, Newham and Redbridge

 13 Whitethorn Street

London E3 4DA

T: 020 7510 1081

E: info@mindthnr.org.uk

W: www.mindthnr.org.uk

August 2023

Dear Applicant,

**Post of: Finance Assistant (15hrs)**

Thank you for your interest for the above post.

To apply, please send your CV together with a cover letter stating how you meet the requirements of the person specification for this role. You will find more information on the Job Description/Person Specification.

Once completed these should be emailed to: Recruitment@mindthnr.org.uk

The closing date for receipt of completed applications is **9am, Monday 4th September 2023.** Interviews will be taking place on the **Friday 8th September 2023.**

Please note that we reserve the right to withdraw this vacancy at any time.

We look forward to receiving your application.

Yours sincerely


Shahan Islam

**HR & Governance Director**

